

2019-2020



Student Handbook

Welcome

Welcome to Ashe County High School. The administration and staff are dedicated to providing a safe and orderly school climate and an environment that enhances the educational process.

The policies and procedures provided in the handbook are to make you aware of rules and regulations that will help you adjust to our school and become an integral part of it. It is our hope that you will become familiar with all that Ashe County High School has to offer, obey all the rules and regulations, and build memories that will last a lifetime.



Rules and regulations contained within this publication are not all-inclusive, and the administration reserves the right to address other discipline acts in a fair and equitable manner.

The administration also reserves the right to assess rules and regulations on an individual basis and act according to severity when appropriate.

No student at Ashe County High School will knowingly be

ASHE COUNTY HIGH SCHOOL ADMINISTRATION

Amanda Hipp
Principal

Kathleen Gawsyszawski
Assistant Principal

Brian Hampton
Assistant Principal

David Koontz
Athletic Director

ASHE COUNTY HIGH SCHOOL FACULTY

Cultural Arts

Katherine Greene-Chair
Paula Carlton
Amber Dillingham
Shane Greene
Steve Lewis
Benjamin Thomas-Reid

English

Josh Beckworth- Chair
Sarah Beckworth
Rachel Farley
Ethel Hunter
Christy Rivers
Benjamin Thomas-Reid
Becky Wells

Exceptional Children

Jennifer Treva – Chair
TBA
Jocelyn Bruening
Lynn Cook
Rita Southern

Foreign Language

Sheryl Robards
Morgan Vasquez

Math

Carmen Wilson – Chair
Robin Brown
Erika Donahue
Matthew Raisig
Mitchell Reedy
Madison Roberts
Rachel Sexton
Tim Trivette

Physical Education

Adam Elliott—Chair
Michael Elliott
Bill Key
Kassee Roberts

Science

Kelly Lopp – Chair
Deborah Baldridge
Sharon Campbell
Bobby Lewis
Jennifer Miller
Alex Rollins

Social Studies

Vernon Roten—Chair
Nathan Colvard
Stefan Kunz
Marty McKenzie
Zack Russ
Stephanie Stolt
Rebekah Washburn

Career Technical Education

Earl Pennington – Director
Jennifer Phipps – Chair
Courtney Barker
James Burgess
Daniel Calhoun
Roxane Gilbert
Walter Pugh
Rusty Rogers
Tanya Rogers
Stephen Simms
Debbie Sturgill
Mike Windish

Attendance/Testing

Sarah Blevins

Curriculum Coordinator

Christina Pennington

Student Services

Annette Bednosky-*Counselor/Registrar*
Jason Kubota-*Counselor*
Steve Scott-*Career Development Coord.*
Mike Tasso-*Counselor*
Karee Mackey- *Gear Up*
Whitney Van Sant-*ASC Coord.*
WCC-Jennifer Glass–
Liaison & Career Coach

ISS

TBA

Media

Lisa Calhoun

Health Services

Robin Goss

Technology

Amy Walker-Director/Facilitator
Travis Bennett-Technician/ Facilitator

ESL

Cynthia Coldiron

JROTC

David Hollis– Chair
Chalk Wetmore

ASHE COUNTY HIGH SCHOOL STAFF

Cafeteria

Darlene Wetmore– Manager
Tammie Woodie– Assistant Man.
Angie Calhoun
Melissa Calhoun
Sandra Dillard
Emmy Halsey
Gina Phillips
Linda Powers
Patsy Mash
Penny Roten

Clerical

Kayla Moore– *Front Desk*
Heather Resendiz– *Financial*
Linda Sloan— *Student Services*
Tammy Woods— *CTE/Admin*

Custodial

Tim Walton – Head
Teddy Absher
Bobby Greer
Mark Holt
Matt Rupard
James Yates
TBA

Power School Data Manager

Michelle Kitson

SRO

Officer David Gambill

TAB Coordinator

Kristi Powers

Teacher Assistants

Crystal Bennett
Dwayne Farmer
Becky McNeill
Jessica Miller - APEX Lab
Missi Rash
Renee Weaver



GRADING SYSTEM/REPORT CARDS

Letter	Percentile	Regular	Honors	AP
A	90-100	4.00	4.5	5
B	80-89	3.00	3.5	4
C	70-79	2.00	2.5	3
D	60-69	1.00	1.5	2
F	0-59	0.00	0	0

All courses are assigned the same quality point value except those courses assigned as honor/AP courses. Class rank shall be based on quality points achieved. Students and parents/guardians should review and carefully select honors/AP courses when choosing a program of study.

Report cards will be sent to parents at the end of each nine weeks.

Bell Schedule

Regular Schedule	
8:15 - 8:20	Report to 1st
8:20 - 9:57	1st Period
9:57-10:12	Break and Report to 2nd
10:12-11:47	2nd Period
11:47-11:52	Report to 3rd
11:52-1:57	3rd Period
	1st lunch 11:52-12:22, 2nd lunch 12:32, 3rd lunch 1:27-1:57
1:57 - 2:03	Report to 4th Period
2:03 - 3:40	4th Period

CHAPTER 1-DRESS CODE

Ashe County High School administration and faculty will enforce Board Policy #4316 which addresses student dress.

STUDENT DRESS CODE POLICY

Policy Code: 4316

The purpose of the dress code is to ensure that a student's dress and appearance promote a positive learning environment, does not disrupt the learning of others or the general operation of the school, and does not create a safety hazard. Both research and experience have shown that student conduct, identification with the school purposes and activities, personal pride and self-respect, and even the level of learning responses of students are all related to personal appearance and mode of dress. Maintaining a positive learning environment and ensuring the health and safety of each student are high priorities of the Ashe County Schools.

Students are expected to dress in a manner that does not cause disruption in school and promotes respect. Clothing should be clean, neat, and appropriate for school wear. Clothing or accessories that are disruptive, potentially injurious, or that creates a question regarding a student's health and safety, will not be allowed. Students who are dressed inappropriately will be required to change the clothing or accessories in question.

If a student has to be sent to the office because of a dress code infraction, instruction time is interrupted for the student, the teacher, and the other students in the class. Furthermore, more time is lost for the student if the administration determines that the clothing must be changed and the student must wait for a parent to bring the change of clothing. **It is vital that students understand that time out of class will be regarded as unexcused.**

School administrators have the authority and the responsibility to determine what clothing or accessories are disruptive to the school environment or injurious to a student's health and safety. Cooperation among school personnel, parents (or other legal guardians), and students is essential in the implementation and enforcement of school regulations, including this dress code. Decisions regarding a student's clothing or accessories will be made in accordance with the following guidelines.

NOTE: If a student is in violation of the dress code he/she will be asked to change into clothes provided to them by the school. He/she could also take an absence to go home to change. Students clothing will be returned to them at the end of the school day.

1. **Headgear.** No headgear or sunglasses will be worn in the building, except those worn for obvious or established reasons.
2. **Shirts/Blouses/Tops.**
 - No halter-tops, strapless tops, spaghetti straps (less than 1"),
 - Blouses/shirts/tops that expose any portion of the waist, hips, or midriff are not allowed. Other blouses/shirts not appropriate for school include but are not limited to, low-cut, see through (top underneath must meet dress code), or backless tops.
 - Males are not to wear tank tops unless an undershirt is worn underneath.

3. **Shorts/Skirts/Dresses/Pants.**

- All skirts and dresses must be worn **no shorter than mid-thigh.**
- Shorts must have a minimum of a 3” inseam.
- No visible skin above the 3” inseam will be allowed.
- Shorts, skirts, or pants must be worn securely around the waist with no bagging or sagging.
- The waistline of shorts/skirts/pants must be worn on or above the hips with no underwear showing and may not be worn rolled at the waist.
- Leggings, yoga pants and stretch pants may be worn; however, the student’s shirt **MUST** cover private parts front and back. Fabric must not be see through(i.e. tights and pantyhose).

4. **Footwear.** Health regulations and safety factors require that shoes be worn at all times. Bedroom slippers are not allowed.
5. **Undergarments.** Undergarments must not be visible when moving, standing, bending or sitting.
6. **Words/Symbols.** No student clothing shall display words or symbols that advocate or depict violence, drugs, alcohol, sexual implications, gang affiliation, or other illegal activity expressively or implied. Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected group.
7. **Jewelry/Accessories.** Jewelry or accessories that may be used as weapons are not permitted at school. This includes but is not limited to, jewelry such as spiked rings, spiked bracelets, two or three finger rings that are connected, and bulky chains worn around the neck or waist. Sharp objects such as spikes are not allowed on clothing or book bags.
9. **Exceptions.** Exceptions to this policy may be made by school administration on an individual basis for a *bona fide* religious, medical, or appropriate reason. School may designate special dress days at the direction of the principal.
10. **Other Inappropriate Dress.** Any student dress/appearance not specifically prohibited in this policy but which school administration deems disruptive to the learning process will not be allowed. To ensure student health and safety, school administrators may adopt and implement additional dress and appearance regulations for certain curriculum areas, such as science labs and vocational classes.
11. **Applicability to School Sponsored Trips and Events.** This policy applies to all school sponsored trips and events. Any deviation from the policy will be discussed by the advisor and the principal or his designee.

12.		What to wear	What NOT to wear	<u>Grad-</u>
	Males	Dress pants, dress shoes, dark socks, dress shirt, and tie (strongly suggested). Clean cowboy boots are appropriate.	The following items are absolutely NOT allowed: <ul style="list-style-type: none"> • Shorts • Jeans • Flip flops • Athletic shoes – including those with heels or sequins/glitter • Hiking boots or work boots • Casual sandals (such as Birkenstocks) 	
	Females	Dress or dress pants and dress shoes. Clean cowboy boots and dressy sandals are appropriate.		
		All students must wear a graduation cap, gown, and tassel sanctioned by the school. Graduation caps may NOT be decorated. School sanctioned honor cords are the only addition allowed.		

uation Dress Code

Adopted:
November 1, 2004
Amended: June 4, 2007
Amended: June 29, 2017
Amended July 2019

CHAPTER 2-ACADEMICS

PROMOTION STANDARDS

Students must have earned the indicated number of credits in order to be classified as follows:

Sophomores must have earned 6 units
 Juniors must have earned 13 units
 Seniors must have earned 20 units

In order to graduate, students must earn at least 28 units and earn at least 30 hours of community service, as well as meet all state and local requirements.

HIGH SCHOOL END-OF-COURSE TESTING

Students must take all end-of-course (EOC) tests required by the State Board of Education. If

HONORS

BETA Club

- *Students may appeal*

Grades/Classes	Behavior
3.5 weighted G.P.A	No infraction of OSS
No grade below 75 *Wilkes Community College and AP courses count toward this requirement.	Students will be inducted on probation with one discipline infraction warranting ISS. Any further infractions of ISS will result in the student <i>not</i> being inducted in Beta Club.
Must have two honors courses within 9th and 10th grade years. To remain in Beta Club, students must have an honors course in both their 11th and 12th grade years.	Students will <i>not</i> be inducted into Beta Club if they have one documented infraction of cheating or bullying.

NTHS National Technical Honor Society

- * *Students may appeal*

GRADES/CLASSES	BEHAVIOR
3.5 WEIGHTED GPA OVERALL	NO INFRACTION OF OSS
NO GRADE BELOW A B/85 IN ANY CLASS	STUDENTS WILL BE INDUCTED ON PROBATION WITH ONE DISCIPLINE INFRACTION WARRANTING ISS. ANY FURTHER INFRACTIONS OF ISS WILL RESULT IN THE STUDENT BEING REMOVED FROM THE NTHS
MUST HAVE TAKEN 3 CTE CLASSES OR CURRENTLY ENROLLED IN CTE CLASSES THAT WILL GIVE YOU 3	STUDENTS WILL NOT BE INDUCTED (AND WILL BE REMOVED) INTO NTHS IF THEY HAVE ONE DOCUMENTED INFRACTION OF CHEATING OR BULLYING
MUST TAKE A CTE COURSE BOTH JUNIOR AND SENIOR YEARS.	

JUNIOR MARSHALS

The top 10% of the Junior Class will be selected as junior marshals for the graduation ceremonies. The selection will be based on weighted grade point averages calculated at the end of the first semester.

required by the State Board of Education, students who do not score at Level III or above on the first administration of an EOC test shall be retested. Policy Code: 3460

A. **For EOC courses:** The EOC will count as the final exam. This score will count as 20% of the final grade. Subject to change depending on state field tests.

B. **For non-EOC courses:** The teacher will give a MSL/common exam on exam day. This will count as 20% of the final grade.

CREDIT BY DEMONSTRATED MASTERY

Credit by Demonstrated Mastery, specifically offers NC students the opportunity to personalize and accelerate their learning by earning course credit through a demonstration of mastery of course material. For more information visit your guidance counselor or the following website: <http://www.dpi.state.nc.us/advancedlearning/cdm/>

Wilkes Community College: Career and College Promise Get An Early Start On Your College Education or Career

An opportunity that high school juniors and seniors have available is Career and College Promise (CCP) with Wilkes Community College (WCC). Students may take WCC classes during the school day and receive both high school and college credit. Beyond the academic and financial advantages of the CCP program, including a jump start on a college degree, students develop tools for future success either in furthering their education or joining the workforce.

Free Tuition: There is no tuition charge for these courses. Students are required to pay a \$20 per course fee (includes textbook). WCC course grades will not be entered in PowerSchool until all fees are paid and textbooks are returned at the end of the semester.

Career and College Promise Eligibility:

College Transfer Pathways: Courses count towards associate degrees and are eligible for transfer to a UNC member institution as well as many private colleges.

Students registering for courses in the College Transfer Pathways must:

- be a high school junior or senior
- be making progress toward high school graduation
- have at least a 2.8 unweighted GPA in their high school courses
- OR
- demonstrate college readiness in Reading, English, and Math on an approved assessment or placement test

To maintain eligibility, students must continue to make progress toward high school graduation and maintain at least a 2.00 GPA in college coursework after completing two courses.

Career & Technical Pathways: Courses count towards a certificate, diploma, or associate degrees. Many of the pathways allow students to earn a certificate over the course of the academic year, providing them a workforce credential that is highly valued by employers.

Students registering for courses in a Career & Technical Pathways must:

- be a high school junior or senior
 - be making progress toward high school graduation
 - have at least a 2.8 unweighted GPA in their high school courses
- OR
- have the recommendation of the high school principal

To maintain eligibility, students must continue to make progress toward high school graduation and maintain at least a 2.00 GPA in college coursework after completing two courses.

Career & Technical Pathways (Ashe Campus):

Accounting & Finance
Business Administration
Cosmetology
Horticulture

Applied Engineering Technology
Criminal Justice Technology
Early Childhood Education
Welding

What you should know about WCC's Career and College Promise Program:

- The academic expectations for these courses are the same as any college level course. Students should expect a rigorous curriculum, with a significant investment of time outside of the classroom.
- College Transfer Pathway courses of three to four hours will receive one high school credit and are weighted.
- Students must follow the college schedule and attendance policy while enrolled in WCC classes. If WCC has classes when Ashe County Schools is closed, students are expected to attend their WCC classes. Students are encouraged to contact the instructor to inform them they will be absent. They are also responsible for any missed assignments or information shared during the missed class.
- If a student stops attending class or decides to drop the class after the drop/add period, he/she will be given a withdrawal (W) grade at WCC and a failing (F) grade at Ashe County High School.

If a student is interested in taking advantage of the CCP program, they should meet with Jennifer Glass, WCC Career Coach, located in the Student Services Office, to develop a career path and course plan. You may contact Ms. Glass by telephone at 336-846-2400 or email jlglass944@wilkescc.edu.

CHAPTER 3-STUDENT SERVICES

GUIDANCE AND COUNSELING

A comprehensive program of school counseling is provided to assist each ACHS student with academic and career planning and/or personal/problem solving. Students are assigned to counselors

by last names as follows

A-G Mike Tasso (michael.tasso@ashe.k12.nc.us)
H-O. Annette Bednosky (annette.bednosky@ashe.k12.nc.us)
P-Z Jason Kubota (jason.kubota@ashe.k12.nc.us)
Student Services Secretary Linda Sloan (linda.sloan@ashe.k12.nc.us)
Career Coordinator Steve Scott (steve.scott@ashe.k12.nc.us)
GearUp Coordinator. Karee Mackey (karee.mackey@ashe.k12.nc.us)
ASC Coordinator Whitney VanSant (whitney.vansant@ashe.k12.nc.us)
WCC Liaison/Career Coach .Jennifer Glass (jennifer.glass@ashe.k12.nc.us)

Services in the Husky School Counseling Program

New and Returning Enrollees
Freshman Opportunities
Sophomore/Junior Opportunities
Senior/Financial Aid and Scholarships
ACT & SAT
Discussion Groups/Classroom Programs
Community Work/Business Visitations
PLAN/PSAT
Workkeys

SEEING YOUR COUNSELOR

Because counselors work around the school and are often involved in meetings we might miss you if you drop by to see us. We want to see you! In order to receive assistance from your counselor and to limit out of class time, we encourage students to make appointments with his/her counselor whenever possible. Student may do this by leaving a note, sending an email, or by having a conversation with her or him to arrange a time. Unless the student is in crisis, we request students visit the guidance office with a pass from their classroom teacher. In the event of an emergency, the student should check-in with the secretary, and be directed to an available counselor. Conversations with counselors will be kept confidential unless the student has indicated harm to self or others.

PARENT APPOINTMENTS

Parents may arrange appointments by telephoning 336-846-2400 and asking for appropriate extension or emailing the counselor.

DISCUSSION GROUPS

Each semester, special interest discussion groups will be offered. In the past, topics have included substance abuse, eating concerns, family conflict, grief, etc. At the beginning of the semester, groups will be advertised, and students may sign up in the Guidance/Counseling office. Students will need teacher support to attend the groups. Groups will be confidential. Parents should contact the Guidance/Counseling office if they do not wish their sons or daughters to participate in discussion groups.

SCHOLARSHIPS

Scholarship information may be accessed online through the Student Services Sr. Canvas page. Hard copies of scholarship applications will be maintained in the file cabinet at Mrs. Sloan's desk. Students and parents can access this information as needed throughout the school year.

STUDENT SERVICES DEPARTMENT CALENDARS

A master calendar for the 2019-2020 school year is posted on the student services website. Detailed monthly calendars will be posted by the end of the current month.

STUDENT SERVICES WEBSITE AND CANVAS PAGES

Announcements, scholarship opportunities, calendars, camps and programs, etc can be found on this website. To find us go to ACHS homepage: <http://asheschools.org/achs> and click on the For students tab then Student Services or sign on to Canvas and join your student services class account (you should receive an invitation to join email)!

ASC CENTER *Assessment, Support & Counseling Center*

Students who are struggling with difficulties such as depression, anxiety or social stress may find that these challenges get in the way of their academic success. The Assessment, Support and Counseling Center is a school-based mental health program offering on-site free services to ACHS students and families. Services include: individual treatment, crisis intervention, brief family therapy and consultation. If you are interested in services, please contact students' school counselor and ask about making a referral to ASC services. If you wish to know more detail about the program please call 336-846-2400, Whitney Van Sant, ASC Program Coordinator.

NURSE'S OFFICE

The Nurse's office is located beside the main office in the administrative area. Services provided can include: minor first aid, minimum physical assessment in the event of illness, chronic health care maintenance, information and education about health care topics. Students are allowed to rest briefly in nurse's office when feeling ill when he/she is trying to decide whether or not to remain at school or to go home for the day. The student is encouraged to call a parent or guardian to help make this decision. Students are not allowed to stay in the Nurse's office unattended. Please ask school officials for assistance. Do not use telephones without asking permission. Confidential health issues that students may need to discuss with a nurse can be sensitive. Students can be assured that health issues they discuss with the nurse is confidential. ***Students must have a pass from a teacher to go to the nurse!!!***

IMMUNIZATIONS

NC Law requires all students grades K-12 to have a complete immunization record. If your child does not have a completed 'shot record' already at school, please bring it to school as soon as possible. A "Request for School Health Record Information" will be sent home if any immunizations are found incomplete. Students must have their immunizations up to date to continue in school.

HEALTH SCREENINGS

Throughout the school year, students will be screened to assure they can see and hear. During the fall, 9th grade will have vision screening. In the spring, hearing screening will be done. In addition, at any time during the school year when a teacher may feel a student is having difficulty seeing or hearing in the classroom, they can request that a vision or hearing screening be done. A parent can request this as well.

HEALTH INFORMATION FORM

Each year health information forms will be sent home at the beginning of the school year. This information is essential in helping us prepare to take the best care of students while they are

at school. Please note any and all health conditions on the form and return it to school as soon as possible. The School Nurse must be notified if your child has any chronic illness. Physician documentation is required to implement a plan of care for a student while he/she is at school.

ILLNESS

Ideally, sick children should stay at home. However, sometimes we can be contagious when we feel well. This makes the spread of illness difficult to contain. The main reason for staying home when sick is that you are too sick to participate comfortably at school or that you might spread germs to others. A fever of over 100 degrees should stay home for example. Teach children good hygiene practices, such as hand washing, covering mouth when coughing, and using tissues when sneezing. When in doubt about sending a child to school due to illness, consult your doctor.

MEDICATIONS

POLICY-Ashe County Schools Medication Policy requires that all medications given in the schools must be accompanied by a physicians order. This includes all prescription and non-prescription medications. Medications cannot be given without this written doctors' order. Just having the medication bottle is not acceptable.

If a student does require a medication to be taken at school, do not send the medication to school with the student. A parent/guardian must bring the medication to school and give to the school nurse. If the school nurse is not immediately available, see the principal. Do not leave medication with front office personnel or students teacher.

Students are not allowed to carry medications with them while they are at school. However, students can self-carry emergency medications such as inhalers, epi-pens, and glucagon's. Medications are registered with the school nurse and stored in the Nurses office locked medication cabinet.

All medications brought to school must be in the original container, properly labeled, and accompanied by a doctors order. The School Nurse has a Physicians Authorization Form on the Ashe County Schools website that you can obtain and take to your physician to complete.

MENINGITIS

Meningococcal meningitis disease is a serious, potentially fatal illness caused by bacteria. Symptoms may resemble the flu but progress rapidly and can often cause death within two days. Meningitis is contagious and is spread through air droplets and direct contact with infected persons. It can be spread through coughing, sneezing, kissing, or sharing items like drinking glasses, lip balm, eating utensils or cigarettes. Adolescents are at increased risk of contracting this disease. The majority of cases among adolescents are preventable by vaccination. The vaccine is a covered benefit, paid for by most major insurance companies, Medicaid, and free to children up to age 18.

Meningococcal immunization is recommended for the following age groups:

- Adolescents aged 11-12 year old.
- Adolescents at high school entry,
- College freshman, through 18 years of age, who live in dormitories, or
- Children 11 > Years of age who are at increased risk for Meningococcal disease.

For medical advice about Meningococcal immunization, consult your physician, health department, or school nurse.

Influenza (Flu)

The flu is a respiratory illness caused by a virus and can be easily spread to others. Infection with flu viruses can result in illness ranging from mild to severe and to life-threatening problems. In the United States, it is estimated that 10-20% of people get the flu each year. Healthy persons may be able to spread the flu from 1 day before getting sick to up to 5 days after getting sick. This can be longer in children and in persons who don't fight disease as well. A flu vaccine is the best way to protect against the flu. The peak season for the flu in the U.S. is November through April. The ideal time for children to get a flu shot is in October. See your physician or local health department to receive a flu vaccine.

In addition, the following steps may help prevent the spread of respiratory illnesses like flu:

- Avoid close contact with people who are sick,
- Stay home when you are sick,
- Cover your mouth and nose with a tissue when coughing or sneezing,
- Wash your hands frequently with lots of soap and warm water,
- Avoid touching your eyes, nose and mouth.

MEDIA CENTER

The mission of the ACHS Library/Media Center is to empower students, staff, and community members to be life-long learners, informed decision-makers, ethical users of information technologies, and enthusiastic readers.

We believe that a strong library has a positive effect on student achievement and this is supported by state and national studies. The Library/Media Center will be open to all students throughout the school day with a pass.

Career and College Promise students are encouraged to utilize the library/media center during times when WCC classes are not meeting on the college campus and during open periods to do online CCP classes. CCP students must sign in at the front desk.

Students are expected to conduct themselves in an appropriate manner as outlined in this handbook.

REGISTRATION OF TRANSFER STUDENTS

Prospective students wishing to enter/reenter Ashe County High School should first appear with a parent or guardian in the Guidance Office for initial registration paperwork. Required paperwork includes presentation of a birth certificate and immunization records. Students are then required to meet with the Principal or other administrative designee to discuss past educational experiences and ACHS expectations.

There will be a **24 hour** waiting period before an incoming student may begin attendance. During this time period the Principal or designee will make contact with the student's previous school in regard to special needs, attendance, discipline, credits earned, and academic achievement. The student and guardian will then be contacted in regard to beginning attendance and registration of classes.

SCHEDULE CHANGES

Much attention is given to course selection and creating a master schedule that allows the greatest number of students the best schedule possible. Therefore, following the completion of registration, schedule changes will be limited to the reasons below:

1. If a student received a course for which he/she did not register. (When a student selects an

Course Prerequisites and Recommendations

Prerequisites:

Some courses require passing a prerequisite course. For example, a second level course may not be taken before successfully completing the first level of the course (example: Animal Science I & II).

Recommendations:

In addition to prerequisites, specific departmental recommendations have been suggested for certain courses. These recommendations should be carefully considered during registration.

WITHDRAWALS

Students withdrawing from ACHS should go by the guidance department prior to departure and then follow the withdrawal process. Enrollment in another school can not be completed until the student has properly withdrawn from ACHS. **It is important that all debts be paid and books, etc., be turned in.**

LOCKERS

All students will be assigned a locker which may *not* be shared with other students. Locker & lock rental is included as part of the general fees. Locks will be provided in homeroom. Lockers are the property of the school and are subject to search at any time by school authorities. Locks will be turned in at the end of the year. Failure to return a lock or returning a damaged lock will result in a fee of \$10.00. No food (unless packaged for lunch) is allowed in the lockers. Drinks and liquids are also prohibited. **The school cannot accept responsibility for stolen money or other articles/items.**

No bags larger than a 9" x 7" will be permitted in classrooms. Unless prior arrangements are made the classroom teacher or administration.

TEXTBOOKS

All textbooks issued to students are the property of the state and school. If a book is lost or damaged, a fine will be assessed. No student will be allowed to withdraw from school unless all textbooks are returned and/or fines paid.

TRIPS

All trips will be classified in one of the following categories:

1. School sponsored trips/events—Students who are involved in school sponsored trips or athletic events will not be counted absent from school. Students who follow guidelines set by the guidance department may make college visits and not be counted absent.
2. Other educational trips—Students may request pre-approval for other trips that have educational value. Days absent from school for pre-approved trips will be counted as excused absences.
3. Other trips—Days absent from school for trips not listed above will be counted as unexcused absences.

DRIVING LEGISLATION

The Dropout Prevention/Driver's License legislation reflects a coordinated statewide effort to motivate and encourage students to complete high school. The revocation of a student's driving permit or license will result if a student is unable to maintain adequate academic progress or drops out of school.

This legislation is directed to all North Carolina students under the age of 18 who are eligible for a driving permit or license. This includes public school, home school, private school and community college students.

Adequate academic progress will be evaluated at the end of each semester. A student **must pass 3 out of 4 classes (75%)** in order to be eligible to receive and maintain a Driving Eligibility Certificate. For students not meeting adequate academic progress, the NCDMV will revoke all driving privileges for the upcoming school semester.

A student who drops out of school will lose his/her driver's permit or license. Parents or legal guardians of a student wanting to pursue a Driving Eligibility Certificate based on hardship must notify the school principal.

"Lose Control, Lose Your License" Guidelines

As of July 1, 2000, a student's permit or license will be revoked for one year whenever a student is given an expulsion/suspension for more than 10 consecutive days or when an assignment to an alternative educational setting for more than 10 consecutive days is made for one of the following reasons:

1. The possession or sale of alcoholic beverages or an illegal/over-the-counter substances on school property.
2. The possession or use on school property of a weapon or firearm that resulted in disciplinary action or that could have resulted in disciplinary action if the conduct had occurred in public school.
3. The physical assault on a teacher or other school personnel.
4. The destruction of school property. The definition of school property is the physical premises of the school, school buses or other vehicles under the school's control or contract that are used to transport students, and school sponsored or school related activities that occur on or off the physical premises of the school.

STUDENT PARKING REGULATIONS

Driving to school and parking on campus is considered a privilege not a right; therefore to ensure student safety as well as safety of our visitors, faculty and staff, high standards of conduct are expected of our student drivers as well as their passengers. Random Drug Testing will be done each school year.

Expectations:

- Standard established 2013-2014 school year-All students seeking a parking pass must agree to be subject to and participate in the ACHS random drug test program.
- All students are to register their vehicles at the beginning of each year and have a completed application on file before parking on campus.
- Campus speed limit is 15 M.P.H.
- Drivers are expected to adhere to all school and traffic regulations.
- Cell phone usage while driving on campus is strictly prohibited.
- Parking tags are to be displayed hanging face side out from the rearview mirror.
- Parking in assigned parking spaces only.
- Students are to enter the building upon arriving to school . The parking lot is an unauthorized area during the school day and a student shall not return back to **ANY** vehicle without written permission from an administrator or SRO.
- Students are to report to their cars at the dismissal of school and leave immediately unless they are involved with extracurricular activities. Students are not to stand and socialize in the parking areas before or after school hours.
- Yield right of way to yellow buses

Registration:

- Parking permits are to be purchased before 8:30am or after 3:40pm.
- **Student parking is \$40.00 per year. Once purchased spots may not be switched.**
- A completed application must have both parental and student driver signatures.
- **All fees or debts from the prior semester(s) must be cleared before parking tags maybe purchased or renewed.**
- A lost tag may be replaced for a \$20.00 replacement fee.
- A valid NC drivers license must be shown at the time of registration

Consequences:

- Students will receive a minimal \$20.00 citation for the following reasons:
 1. Failure to register their vehicle within the first 10 days of school
 2. Parking in someone else's space
 3. Failure to properly display their parking tag
 4. Parking in a staff or visitor space
- Long and short term revocation of privileges may occur for the following reasons:
 1. Leaving campus without permission
 2. Transporting another student off campus without permission or without following correct procedure.
 3. Loaning out a vehicle for others to leave without permission.
 4. Careless or reckless driving.
 5. Failure to obey traffic director / officer.
 6. Excessive tardiness as defined and laid out in the student handbook.
 7. Administrators hold the right to use revocation of privileges in lieu of any punishment listed in the student handbook .

- Towing at the owners expense or the application of a wheel lock will occur when....
 1. A student fails to register after ample chances and citations.
 2. Repeated offenses of any expectation or rule
 3. Failure to pay driving citations

The school is not responsible for any loss or damage of vehicles or vehicle contents. Any vehicle parked on the Ashe County High School campus is subject to search by school administrators.

CHAPTER 4-ATTENDANCE

ATTENDANCE POLICY

9-12 ATTENDANCE

Policy Code: 4400

The Ashe County Board of Education believes attendance is an important factor in the educational development of the student as well as a desirable habit for young adults to develop as they prepare to enter the areas of higher education and work. Any student who misses **over 6 days**, excused or unexcused, in a class during a semester will automatically lose credit for the course and will receive an “FF” to indicate an overage in absences in that course. If a student is able to maintain a passing grade in a course in which they have over 6 total absences, they may qualify to appeal the loss of credit to the attendance waiver committee. It will be the student’s responsibility to complete the waiver form and submit all necessary paperwork by the deadline. Students must attend the waiver hearing. Waivers will be granted or denied based on the necessity of the absences (confirmed by relevant notes from doctors and parents) along with student attitude and overall classroom performance. If a student’s absences cannot be accounted for or if the student has demonstrated a poor attitude and work ethic in class, waivers will be rejected and the student will fail the course.

Students are expected to make up missed assignments as a result of absences and will be responsible for arranging a make-up schedule with their teachers. Students may be asked to attend tutorial sessions during or after school.

Written documentation is required for all absences; therefore, a student must present a doctor’s note or a written statement from parent/guardian as to the reasons for absences within 3 days of returning to school or it will not be accepted and coded unexcused. Determination as to whether the absences are excused or unexcused will be made by the principal or designee according to the following legitimate reasons for absences:

1. Illness and injury
2. Quarantine
3. Death in the immediate family
4. Medical or dental appointments
5. Court or administrative proceedings (court ordered)
6. Religious observances
7. Educational Opportunity
8. Special emergencies as determined by the principal

Educational Opportunity

The principal may approve one pre-arranged trip of up to three days. Students must submit a **Request for Educational Opportunity** form to administration at least 5 days prior to the trip for it to be considered for approval. A submission does not mean it will automatically be approved. If approved, a one-page journal writing will be submitted upon return from the trip to the principal or designee. Missed days will count towards the total number of absences for the semester. (No absences for prearranged educational opportunity will be granted during the two weeks prior to end of the semester.)

College Visits/Scholarship Interviews

Absences due to documented college visits or scholarship interviews must be approved by the principal (or designee) at least 5 days prior to being off campus. Properly documented college visits and scholarship interviews are not counted as an absence. All missing work is required to be made up by the student in a timely manner acceptable to their teachers.

9-12 ATTENDANCE WAIVER PROCEDURE

Waivers will be heard at the end of each semester. It is the student's responsibility to complete the Request for Attendance Waiver Form and submit all necessary paperwork by the deadline. Students must attend the waiver hearing and have the option of inviting parents and guardians.

Basic criteria to receive a waiver application

- Must have a passing grade in the class
- Did not receive a waiver the previous semester
- Must have fewer than 10% missing assignments in the class
- Must have made an effort to attend tutoring in the class (evidenced by teacher input on the application form)

Attendance Waiver Committee

The Waiver Committee will include one assistant principal, one counselor, and 3 teachers. The Committee will review the attendance policy before each attendance review session. The committee will read student input from the submitted form which includes:

- Current average in each class
- The number of excused, unexcused, and total absences in each class
- The number of missing assignments
- The number of times the student has attended tutoring
- The student's explanation of the extenuating circumstances causing excessive absences.

Waivers will be granted or denied based on the necessity of the absences (confirmed by relevant notes from doctors and parents) along with student's interview with the waiver committee. If a student's absences cannot be accounted for or if the student has demonstrated a poor attitude and work ethic in class, waivers will be rejected and the student will fail the course. The committee will vote to grant or deny waivers for each class in which the student has over 6 absences separately by secret ballot. The determination of the waiver will be based on the majority's opinion. The administration reserves the right to review and waive absences due to extenuating circumstances and overall classroom performance.

Student Responsibility

Step 1: Students must complete the Request for Attendance Waiver form. These forms will be available at the front desk and must be turned in by the deadline to the principal or designee.

Step 2: After turning in the application form to the office, if any of the criterion are not met, the student will be notified and the process will end. If the student meets the criteria, he/she will receive a date and time to appeal the loss of credit with the Waiver Committee. Students who submit a waiver request form must appear in person before the committee. They have the option of inviting parents and guardians.

Step 3: Student will be notified of the Waiver Committee's decision.

Compulsory Attendance Law

In addition to the elements of the local board policy as listed above, all students who come under the Compulsory Attendance Law, will have the following regulations applied to them (House Bill 558)

1. After three (3) accumulated *unexcused* absences, the parents/guardian of students under age 16 will be contacted and advised that they may be in violation of the Compulsory Attendance Law.
2. After six (6) accumulated *unexcused* absences, parents/guardian will be notified by mail.
3. After ten (10) unexcused absences, the principal will confer with the student and parents/guardian to review attendance.
4. If the principal determines that the parent/guardian has not made a good faith effort to comply, the juvenile intake counselor is notified and charges may be filed against the student and/or parents/guardian.
5. The law states that the parent, guardian, or custodian of the child shall notify the school of the reason for each known absence of the child.

The Ashe County Board of Education recognizes that regular school attendance plays a significant role in the academic performance of all students. It is a reasonable expectation that in order for learning to occur, each student must arrive to school on time. Students who are tardy excessively fall behind in academic achievement. A student who is continually tardy not only places his/her own learning in jeopardy, but also interrupts the learning of other students. Teachers take roll each morning and students are considered tardy if they are not in the classroom when the bell rings OR if a student leaves before the end of the instructional day. Students will have three school days to provide a written excuse for the tardy. Written excuses will be accepted up to 6 unexcused tardies or 10 accumulated tardies. After 6 unexcused tardies or 10 accumulated tardies, a medical excuse will be required. The following procedures will be followed for frequent and excessive tardiness in Ashe County Schools:

9-12

In grades 9-12, tardies will be counted per class. The following procedures are followed as tardies are accumulated in each class.

- After **3** tardies the classroom teacher will contact the parent or guardian of the student to address the tardies and provide possible solutions and educate parents or guardians of possible consequences of continued tardiness. The student will receive a warning referral to the office.
- After **6 unexcused** tardies, a student, teacher, administrator conference will be scheduled. An agreement will be developed by the administration and the student that includes steps that will be taken if the tardiness continues. The student will receive a referral to the office. The student will serve detention and driving privileges will be suspended for 5 days.
- After **9** tardies the student will receive a referral to the office, 1 day of In School Suspension, and driving privileges will be suspended for 10 days. The student and administration will revise the agreement.
- After **12** tardies the student will receive a referral to the office, 2 days of In School Suspension, and driving privileges will be suspended for the remainder of the semester.

Discipline continues for tardies as stated in the ACHS Student Handbook.

July, 2016

I. RESPONSIBILITIES OF THE STUDENT

- A. Once a student reports to school, he/she is expected to report to all classes during the day. **Students arriving late to school after 8:20 MUST sign in at the office and get an admit slip prior to going to class.** Failure to report will be considered cutting class and will be dealt with according to the discipline policy.
- B. Absences will be handled in the following ways:
 1. Students will be required to make up work missed due to absences.
 2. Each student is responsible for keeping up with his/her attendance.
 3. Students shall account for the lawfulness of an absence with the attendance administrators by giving them a note from their parents or guardians. Absences will be coded excused or unexcused and student will be given an absence slip to present to his/her teachers. **Failure to present a note within 3 consecutive days shall result in the absence being coded unexcused.** According to the State of North Carolina attendance policy. "Attendance must be taken each day of the school year. In order to be considered in attendance, a student (except for hospital/homebound or staggered kindergarten) must be present in the school for the school day or at a place other than

3. the school with the approval of the appropriate school official for the purpose of attending an authorized school activity. Such activities may include field trips, athletic contests, student conventions, musical festivals, or any similar approved activity.”
4. Students must request make up work for an excused or unexcused absence the first day they return to school. Missed work will be made up at each teacher’s discretion as stated in class syllabi.
5. Students are expected to make up missed assignments as a result of absences and will be responsible for arranging a make-up schedule with their teachers. Students with excused absences may be asked to attend after-school tutorial sessions.
6. Students needing help with make up assignments need to ask teacher for assistance in a timely manner in order to get assignments done by the due date.
7. The administration reserves the right to review absences and waive consequences due to extenuating circumstances and overall classroom performance.

II. RESPONSIBILITIES OF THE TEACHER

- A. Period attendance must be done within the 1st 10 minutes of each period and recorded in Power School.
- B. Teachers are to remind students of accumulating tardies and to remind students to turn in assignments resulting from absences.
- C. Tardies – Tardies are considered a discipline problem and after every 3rd unexcused tardy the student will be referred by the teacher and dealt with in accordance to the ACHS discipline policy. Refer to Discipline Chart in the back of this Student Handbook.
- D. In cooperation with the student’s prompt and conscientious request to make up work, it is the responsibility of the classroom teacher to be available and to assist in a reasonable manner in this effort..
- E. Early departure must be approved by the administration before the student leaves the school.

IV. SCHOOL RELEASES AND EDUCATIONAL OPPORTUNITIES

1. School releases do not count as absences. Since students are not counted absent for a school release, they are responsible for completing assignments or responding appropriately to any information given in the class missed. Classroom teachers will provide appropriate timeframes to students for making up assignments due to school releases. A student will be considered released from school for the following:
 1. Ashe County High School – related activities
 2. Late bus
 3. No bus service because of limited routes
2. Educational Opportunities are excused absences pre-approved by the principal. If a student has accumulated less than three absences for the semester, one trip of up to three days may be approved. Requests must be submitted in writing to the principal prior to the trip.

ARRIVAL TO SCHOOL

Once a student arrives on school grounds they may not leave the premises without following proper procedure of signing out within the office. Some may feel that if they arrive on campus early that it is okay to leave if it is prior to the actual school day beginning. However, once you arrive on campus you become the responsibility of the school and its staff. Your parents and/or guardian have entrusted us with your care once you enter school grounds, therefore we must exercise our duty in keeping you as safe as possible within the confines of the Ashe County High School campus.

LATE ARRIVAL TO SCHOOL

Students arriving to school after 8:20

Step 1: Present a note from a parent/guardian and receive a Check In Pass in the office.

Step 2: Present a Check In Pass to classroom teacher when entering late.

Reminder: Students must be in class at least one half the period in order to be considered present.

TARDIES

It is important that students always be in class when the tardy bell rings. The school reserves the right to place students in morning or afternoon detention or ISS for excessive tardies. School board policy on page 20. In grades 9-12, tardies will be counted per class.

A cumulative semester total of tardies will be kept in the office. Discipline for tardies will be in accordance with the **School Rules and Consequences** table in this handbook.

(*Tardies will result in loss of driving privileges.)

EARLY DISMISSAL

Students wishing to leave early should follow this procedure:

Step 1: Present a note from a parent/guardian and receive a Check Out Pass in the office.

Step 2: Present Check Out Pass to classroom teacher if leaving during a class period.

Step 3: Sign out in office when leaving.

Reminder: Students must be in a class at least one half of the class in order to be considered present.

CHAPTER 5-GRADUATION

Student Participation

Six students will be selected to speak during the graduation ceremony. These students will include:

- Student Body President
- Senior Class President
- 2 seniors will be selected to speak based on an essay competition. Seniors wishing to speak will submit an essay which will be read by members of the graduation committee. The authors of the top 2 essays will be selected to speak during the graduation ceremony.
- One student will be selected by ACHS administration.
- One student will be selected by ACHS staff.

All school debts must be paid in full in order to participate in the graduation rehearsal. Seniors must attend rehearsal in its entirety to participate in the graduation ceremony.

Dress Code

	What to wear	What NOT to wear
Males	Dress pants, dress shoes, dark socks, dress shirt, and tie (strongly suggested). Clean cowboy boots are appropriate.	The following items are absolutely NOT allowed: <ul style="list-style-type: none">• Shorts• Jeans• Flip flops• Athletic shoes – including those with heels or sequins/glitter• Hiking boots or work boots• Casual sandals (such as Birkenstocks)
Females	Dress or dress pants and dress shoes. Clean cowboy boots and dressy sandals are appropriate.	
	All students must wear a graduation cap, gown, and tassel sanctioned by the school. Graduation caps may NOT be decorated. School sanctioned honor cords are the only addition allowed.	

Students inappropriately dressed will receive diplomas the following Monday, but they will not be allowed to participate in the ceremony. It is the responsibility of the students to receive prior approval for any questionable clothing items from the graduation coordinator or assistant. Student Services are also available to provide dress clothing and shoes for any student needing assistance.

HONOR GRADUATES

For students receiving a diploma, we will recognize the honor graduates in the following manner:

Latin Honors	Means	GPA Range
Summa Cum Laude	with highest praise	weighted GPA 4.3 or higher
Magna Cum Laude	with great praise	weighted GPA 4.111-4.299
Cum Laude	with praise	weighted GPA 4.0-4.1

Student Recognitions

In addition to the honor graduates listed above, students who have earned the following honors may purchase school sanctioned pins, cords, sashes, or stoles for graduation and will be recognized for their accomplishments.

Band: The student must complete 8 separate performance band courses. Courses do not have to be taken in consecutive semesters. The student must have a minimum of a 3.50 GPA.

BETA: The student must be an active Beta member and exemplify the motto “Let us lead by serving others.” Members must maintain a weighted GPA of 3.50 or higher, have no semester grade lower than a “C,” and must have earned 6 or more Beta credits annually.

Career and Technical Education Completer: A completer (concentrator) is a student who has earned four or more technical credits in a Career Cluster, at least one of which is a level two course. The student may earn all four credits from foundation courses or three from foundation courses and one from enhancement courses for the Career Cluster. There are 16 C.T.E. clusters to choose from. Unweighted overall GPA 3.0

Future Farmers of America (FFA): The student must have taken at least 3 agricultural classes during his or her high school career and be a dues paying member of the ACHS FFA Chapter.

Health Occupations Students of America (HOSA): The student must be an active member of HOSA and earn 200 HOSA points from volunteer and chapter activities.

JROTC: The student must have completed 6 semesters of JROTC and 65 hours of community service while maintaining an “A” in JROTC all semesters. The student is required to participate in one semester of special team and have a 3.0 overall GPA. There can be NO incidences of ISS of OSS during junior and senior year.

Journalism Honor: It is awarded to those few, dedicated students who have committed themselves to at least three years and a total of four semesters to the ACHS yearbook program while maintaining an overall weighted GPA of 3.5. Generally, these students have served as an Editor their senior year.

MU Alpha Theta: The student must have completed 3 semesters of college preparatory mathematics and be enrolled in another semester. The student must maintain a least a B average in these courses. To remain in good standings student must participate in 3 Of 4 weekly changes and attend monthly meetings.

National Art Honor Society: Each student must take at least one art class per year, maintain a "B" average in art, volunteer ten hours per year taking part in community art activities, show art-work in the Ashe County Arts Council Young at Art show, and take part in the Very Special Arts Festival/Spring Fest.

National Technical Honor Society: The student must have taken 3 C.T.E. classes with no grade lower than a “B.”

Red Cross Blood Drive: The student must have donated blood three times during his or her senior year.

RHO Kappa: Rho Kappa is a national social studies honor society in which students must have completed 6 social studies courses with no grade lower than a 88. Students must also attend 2 civic events for a total of 5 hours of community service to instill the Rho Kappa belief that knowledge without service is useless.

Student Council: In order to obtain this cord, students must be a student council member for at least two years, including senior year, and have a minimum of 50 total hours. To receive this cord you must have a GPA of at least 3.50.

Spanish Honor Society: The student must meet a minimum overall average of 98 in Spanish classes for more than one semester and demonstrate respect for himself/herself and others.

Tri-M Honor Society: The student must have at least a 3.50 GPA in music courses and at least a 3.0 GPA overall.

Wilkes Community College: Student must complete 12 credit hours and have a 3.0 WCC GPA.

COMMUNITY SERVICE

Students are responsible for completing 30 hours of community service by the 2nd semester of their senior year. Students can download a community service form from the Ashe County High School website or request a form from the guidance office. Forms must be turned in to the Guidance Secretary Linda Sloan to be recorded.

SENIOR TRIP

We look forward to providing Seniors the opportunity to participate in a year ending trip that combines both fun and learning experiences. The Senior Trip is designed to be a fun and rewarding experience in which you may spend a day with classmates just enjoying each others company in a relaxed atmosphere.

The Senior Trip is designed as a reward trip for those students who have conducted themselves in a positive manner within the school year. The opportunity is open to all Seniors who have acted as responsible young men and women and have ardently sought to be successful in their coursework. Seniors may lose the privilege to participate by abusing school policies and rules that result in any of the following:

- Out of School Suspension
- 3rd trip to ISS
- Failing grade at time of trip in any course required for student graduation.
- Absences at time of trip in excess of 6
- If student is on debt list
- If student is in excess of 12 tardies in current semester

Every effort will be made to keep the expense of the trip as low as possible. The greater the participation, the lower the cost per individual.

NORTH CAROLINA HIGH SCHOOL DIPLOMA ENDORSEMENTS

Students in North Carolina public schools may receive *one or more endorsements* on their high school diploma. These endorsements indicate that students have completed specific course concentrations preparing them to be ready for college or careers. The five endorsements are:

Career Endorsement indicating completion of a rigorous course of study that includes a Career Technical Education concentration;

College Endorsement indicating readiness for entry into community colleges;

College/UNC Endorsement indicating readiness for entry into a four-year university in the University of North Carolina system;

NC Academic Scholars Endorsement indicating that students have completed a balanced and academically rigorous high school program preparing them for post-secondary education;

Global Languages Endorsement indicating proficiency in one or more languages in addition to English.

RECOGNITION OF STUDENTS WITH ENDORSEMENTS

Will be designated by the state board of Education as having achieved an endorsement

Will receive a seal of recognition attached to their diplomas

Will have their specific endorsements listed on their official academic transcript

May receive special recognition at graduation exercises and other community events

May be considered for scholarships or employment opportunities

May use this special recognition in applying to post-secondary institutions.

DIPLOMA ENDORSEMENTS



Career Endorsement



College Endorsement

Credits	Career	College
4	English I, II, III, IV	English I, II, III, IV
4	Mathematics I, II, III and a fourth mathematics course aligned with the student's post-secondary plans. Acceptable fourth math courses for the Career Endorsement include any math course that may be used to meet NC high school graduation requirements, including applied math courses found in the CTE domain.	Math I, II, III and a fourth mathematics course aligned with the student's post-secondary plans. The fourth math course must meet UNC system minimum admission requirements or be acceptable for earning placement in a credit-bearing college math class under the NC Community College System's Multiple Measures Placement policy.
3	Science (Earth Science, Biology, Physical Science)	Science (Earth Science, Biology, Physical Science)
4	Social Studies (World History, Civics & Economics, American History I and American History II)	Social Studies (World History, Civics & Economics, American History I and American History II)
1	Health and Physical Education	Health and Physical Education
World Language Specific to Endorsement	NA	NA
Electives Specific to Endorsement	<p>The student shall complete a CTE concentration in one of the approved CTE Cluster areas;</p> <ul style="list-style-type: none"> Agriculture, Food and Natural Resources Architecture and Construction Arts, A/V Technology and Communications Business, Management and Administration Health Science Hospitality and Tourism Human Service Information Technology Law, Public Safety, Corrections and Security Manufacturing Marketing, Sales and Service STEM Transportation, Distribution and Logistics <p>The student shall earn an unweighted GPA of at least 2.6.</p>	
GPA Requirements or/and Other Specifications	<p>GPA 2.6</p> <p>The student shall earn at least one industry-recognized credential. Earned credentials can include Career Readiness Certificates at the Silver level or above from WorkKeys assessments OR another appropriate industry credential/certification.</p>	GPA 2.6

DIPLOMA ENDORSEMENTS



College/UNC



NC Academic Scholars



Global Languages

Credits	College/UNC	NC Academic	Global Language
4	English I, II, III, IV	English I, II, III, IV	English I, II, III, IV
4	Mathematics I, II, III and a fourth mathematics course that meets UNC system minimum admission requirements.	Mathematics I, II, III and a higher level mathematics course with Mathematics III as prerequisite	Mathematics I, II, III and a higher level mathematics course with Mathematics III as prerequisite) The student shall earn unweighted 2.5 GPA or above for the four English Language Arts courses.
3	Science (Physical Science, Life science and one additional science)	Science (Physics or Chemistry course, Biology, and an Earth/Environmental Science course)	Science (Earth Science, Biology, Physical Science)
4	Social Studies (World History, Civics & Economics, American History I and American History II)	Social Studies (World History, Civics/ Economics, American History I and American History II)	Social Studies (World History, Civics & Economics, American History I and American History II)
1	Health and Physical Education	Health and Physical Education	Health and Physical Education
World Language Specific to Endorsement	Two Units: World Language other than English	Two Units: World Language other than English	<p>The student shall establish proficiency in one or more languages in addition to English, using one of the options outlined below and in accordance with the guidelines developed by the NCDPI.</p> <p>Pass external exam approved by the NCDPI establishing “Intermediate Low” proficiency or higher per the American Council on the Teaching of Foreign Languages proficiency scale.</p> <p>Complete a four-course sequence of study in the same world language, earning an overall unweighted GPA of 2.5 or above in those courses.</p> <p>Establish “Intermediate Low” proficiency or higher per the ACTFL proficiency scale using the Credit by Demonstrated Mastery policy described in GCS-M-001</p>

DIPLOMA ENDORSEMENTS



College/UNC



NC Academic Scholars



Global Languages

Electives Specific to Endorsement		The student shall complete four elective credits in any one subject area, such as CTE, JROTC, Arts Education, World Languages, or in another approved content area.	
Advanced Placement/ Honors Specific to Endorsement		The student shall have completed at least three higher-level courses during junior and/or senior years which carry quality points such as AP, International Baccalaureate or Career & College Promise courses; Advance CTE and CTE credentialing courses; honors level courses, or Project Lead the Way courses.	
GPA Requirements or/and Other Specifications	GPA 2.5	GPA 3.5	GPA 2.5 Limited English Proficiency students shall complete all the requirements of the above standards “Developing” proficiency per the World-Class Instructional Design and Assessment proficiency scale in all four domains on the most recent state identified English language proficiency test.

CHAPTER 6-School Buses

The driver of a school bus shall work closely with school bus supervisor of the school to foster and develop a positive attitude toward riding a school bus. All students who ride a school bus shall be assigned to a seat by the school bus driver. Seat assignment shall be completed by the end of the second full week of school. All cases of misconduct on a school bus shall be reported by the bus driver to the school bus supervisor or school principal on a standard bus misconduct form.

The following procedures shall be followed in handling cases of misconduct on school buses.

All infractions must be documented in writing.

Bus discipline is divided into two categories. Category I addresses general misconduct and Category II addresses with severe misconduct. Consequences for students who are guilty of Category II misconduct will be administered beginning with the fourth infraction listed below and/or such additional consequences as the principal or designated administrator may determine.

Category I Offenses (failure to follow these rules)

1. **Bus assignment.** Only students assigned to the bus are to ride the bus, and they are to get off at their assigned stop only. Any changes must be with a note from a parent and signed by a school official. The note should be signed by the principal/designee and a copy given to the driver.
2. **Bus stop behavior.** Be on time at the designated bus stop only. Stand a safe distance from the roadway and wait for the bus to come to a complete stop before attempting to board.
3. **Boarding and unloading.** Students are to board the bus in an orderly manner with no pushing, shoving or breaking in front of another student.
4. **Driver instruction.** Instructions from the driver are to be obeyed the first time they are given.
5. **Language.** Use polite language, speak softly and maintain respectable conduct while riding the bus.
6. **Hands and feet.** Keep hands and feet inside the bus at all times.
7. **Seat.** Stay in your seat facing forward with feet on the floor while the bus is in motion.
8. **Personal items.** Items not authorized to be transported will be taken by the driver and given to the principal or designee.
9. **Food.** Water only will be allowed while on the bus
10. **Homework.** Books are the only school materials that may be out while on the bus. No pencils, pens, paper, etc. are to be out while on the bus.
11. **Electronic devices.** Electronic devices are allowed as long as they do not cause problems on the bus. If a problem arises because of an electronic device, the student will be asked to put it away. If the student refuses to comply with the driver's request the device will be taken by the driver and turned in to the school office. Any loss of, or damage to, an electronic device used by students on the bus will not be the responsibility of the school system.

Category II Offenses

1. **Weapons.** Refer to Ashe County Schools Board of Education Policy 4330.
2. **Controlled substances.** No student rider shall possess, use or be under the influence of any illicit drugs on a bus or bus parking area. Refer to Ashe County Schools Board of Education Policy 4325.
3. **Tobacco.** Do not use tobacco products on or around the bus or bus parking lot.
4. **Fighting.** No student rider shall provoke or engage in a fight or cause personal injury or discomfort to another.
5. **Physical intimacy.** No student will engage in any type of intimate contact with another.
6. **Gross disrespect.** No student shall show disrespect to another student or driver by use of vulgar or profane language, indecent exposure, etc.
7. **Safety equipment.** No student shall tamper with emergency exits, bus equipment or deface a bus in any manner.
8. **Willful disobedience.** No student shall willfully fail to comply with any request by school personnel or the driver regarding safety on the bus and protection of other persons or property.
9. **Bus privileges.** No student shall ride his/her assigned bus or any other school bus within the system after the school bus supervisor has suspended riding privileges.

Bus Referrals

Following are the consequences for infractions of the rules by a student rider.

- 1st infraction – driver warning or administrative conference
- 2nd infraction – referral school bus supervisor, parent contact, possible intervention strategies
- 3rd infraction – suspension from riding the bus for 3 to 5 days (principal's discretion)
- 4th infraction – suspension from riding the bus for 5 to 10 days (principal's discretion)
- 5th infraction – suspension from riding the bus for 10 to 15 days (principal's discretion)
- 6th infraction – permanent suspension of bus riding privileges for the current school year

CHAPTER 7-ATHLETICS

Ashe County High School offers students the opportunity to participate in the following sports. The head coach for each team is listed beside each sport.

FALL SPORTS SEASON

Football, Head Coach – Brian Hampton
Golf, Women's Varsity – Madi Roberts
Cross Country, Men & Women's Varsity – Shane Greene/Mary Beth Greene
Volleyball, Varsity – Kasee Roberts
Volleyball, JV – Robin Roberts
Tennis, Women's Varsity – Larry Dix
Soccer, Men's Varsity – Paul Winterton
Soccer, Men's JV—TBA
Cheerleading, Varsity – Julie Graybeal
Cheerleading, JV – Korranda Treadway

WINTER SPORTS SEASON

Basketball, Women's Varsity – Brianna Ashley
Basketball, Women's JV – Kristi Powers
Basketball, Men's Varsity – Nathan Colvard
Basketball, Men's JV – Noah Blevins
Wrestling, Varsity – Adam Elliott
Cheerleading, Varsity – Julie Graybeal
Cheerleading, JV – TBA
Swimming, - TBA
Indoor Track - Phil Morrison

SPRING SPORTS SEASON

Baseball, Varsity – Mike Windish
Baseball, JV – TBA
Soccer, Women's Varsity – Paul Winterton
Tennis, Men – Larry Dix
Men's Golf, Varsity – Chad Scott
Track, Women's Varsity – Alex Rollins
Track, Men's Varsity – Alex Rollins
Softball, Varsity – Bill Key
Softball, JV – Tim Trivette

ATHLETIC EVENTS

1. No animals except service animals allowed at any school-sponsored activity.
2. Cost:
 - A) Adults \$6.00
 - B) Students \$6.00
 - C) Student Year-long pass \$65.00.
*Exception to pass Endowment games/Tournament games.
 - D) Family Passes are available.
*Exception to pass Endowment games/Tournament games.

ATHLETIC ELIGIBILITY

To be eligible for athletic participation, a student must:

1. Pass a minimum load of work during the preceding semester to be eligible at any time during the present semester. A minimum load is defined as three courses on the “block” format. Students must also meet local promotion standards, set by the LEA and/or the local school. A student, upon first entering grade nine, is academically eligible for competition on high school teams.
2. Meet all ACHS Attendance Policy requirements.
3. Meet the age requirement as specified by NCHSAA. A student may participate in athletic contests during a school year if he/she will not become 19 years of age on or before August 31 of the school year.
4. Each student must have a current physical examination (a physical examination is good for 365 days) a signed current parental permission form, a completed Gfellar Waller checklist and a current EKG before being allowed to participate in athletics. In addition, an athlete must have a current drug testing consent form. An athlete should be covered by insurance. Ashe County Schools does purchase athletic insurance to help student athletes, but this is a secondary policy only.
5. Upon entrance into high school, a student has eight consecutive semesters of eligibility.

ATHLETIC DEPARTMENT REGULATIONS

The athletic department of Ashe County High School has adopted the following regulations concerning the conduct of all members of its interscholastic teams:

1. Athletes must meet all NCHSAA eligibility requirements before being allowed to participate in any sport.
2. Athletes are expected to practice good health and training habits. Use of tobacco, alcohol, and other controlled substances is forbidden.
3. Profanity will not be tolerated at any time or place.
4. Athletes are to be at practice everyday. Every practice is important; even if injured, an athlete can learn from observation.
5. Athletes must travel to and from away games with their coaches. Exception to this policy may be made at the personal request of a parent or guardian.
6. An athlete being placed in ISS may result in the athlete not participating in practice or a contest during the entire time the athlete is assigned to ISS. OSS will result in the athlete not participating in practice or a contest.
7. Athletes are expected to abide by the general conduct codes.

8. Athletes are expected to dress appropriately for school.
9. Athletes are expected to have a good attendance record at school. Furthermore, no athlete will be allowed to actively participate in a practice session or play in a game on a day in which he/she has not been present in school (special exceptions—coach, principal, athletic director). Present is defined as two periods.
10. It is the student-athlete's responsibility "to not use any form of social media.... to be critical of teammates, coaches, game officials, school administrators, opponents, opposing schools or any other personnel involved in the athletic program.
11. Insubordination, poor sportsmanship, violation of an individual coach's rule, or anti-social behavior exhibited by an athlete is considered detrimental to the team and to school spirit. The athlete shall receive no less than a reprimand and no more than a suspension for the season.

ATHLETIC PROGRAM OBJECTIVES

1. To provide students with the opportunity to engage in competitive activities.
2. To provide students with the opportunity to achieve goals through self-discipline, sacrifice, and dedication.
3. To provide students with the opportunity to exemplify good sportsmanship as a means of learning good citizenship.
4. To provide students with the opportunity to work as a team member in order to achieve a goal, learning that cooperation and competition are not mutually exclusive concepts.
5. To provide students with the opportunity to experience both winning and losing. To come to an understanding that losing provides opportunities to learn. To set the stage for future winning. To understand that winning is not the only indicator that the team and individuals are working together to achieve the end result.
6. To provide students with the opportunity to engage in competitive experiences in an acceptable manner.
7. To provide students with the opportunity to experience a feeling of self-worth and to develop self-confidence.
8. To provide students with the opportunity to develop problem solving and decision making skills.
9. To provide students with the opportunity to learn new skills beyond those acquired in physical education classes and to improve upon those already acquired.
10. To provide students with the opportunity to understand and practice the principles of sound health, safety, and physical fitness.

CHAPTER 8-GENERAL

FEES

ACHS general, class and departmental fees are listed below. All students are responsible for paying all fees assigned.

General Fees	
Special Instruction Supplies	\$11.00
Science	\$4.00
Library	\$3.00
Locker & Lock	\$4.00
STEAM Lab	\$2.00
Technology	\$6.00
Class	\$2.00
Total General Fees	\$32.00

Departmental Fees	
Art	\$20.00
Ceramics	\$25.00
Band	\$50.00
Choir	\$15.00
Graphic Design	\$10.00
Parking (per year)	\$40.00
Parking Tickets	\$20.00
PE Fee	\$15.00
Photography	\$30.00
Piano	\$15.00
Theatre Arts	\$10.00

STUDENT DEBT LIST INFORMATION

At ACHS we have a student debt list. Students are placed on the debt list for any/all of the following reasons:

- **Not paying General Fees**
- **Not paying Departmental Fees**
- **Unpaid Parking Tickets**
- **Losing or damaging book(s) or devices**
- **Overdue Library book fines and lost library books**
- **Unreturned locks and returned damaged locks for lockers**
- **Unpaid Cafeteria charges**
- **Fundraiser items (candy, tickets etc.)**

(Note: If you get free and reduced lunches and you get extras, you are responsible to pay for those. If not paid by end of each semester, they go on the debt list. Also, if you have charges on your account at the end of the year and these are not paid, you go on the debt list for those charges.

- **Unreturned uniforms and supplies (if you play a sport)**

It is very important that you take care of your fees before the end of each school year. If you find you have a financial burden, we can set-up payments, so you can have the debt paid by end of the school year. You will need to see Mrs. Resendiz in the office. You also must be off the debt list to attend school dances or get a parking pass (when you become eligible).

These debts carry over from year to year, and must be paid by your Senior year in order to participate in the graduation ceremony.

ANNOUNCEMENTS

Announcements will be made at the beginning of 1st and 4th block. Any staff member who would like an announcement to be made should complete the Google Form, Announcement Request Form and submit it for authorization. Other announcements will be made only on an emergency basis and with the approval of an administrator.

COMPUTER/ TECHNOLOGY USE

Student Network/Internet Safety/Media Publishing Information

Introduction

We are pleased to offer students of the Ashe County School System access to the district computer network resources, Internet access and communications. This tool has become a vital part of our instructional program and is used daily in classrooms throughout our system. Students and their parents/guardians should review this document and understand that the use of online (Internet) resources has become a standard method of delivery for instructional materials as well as required standardized tests. Therefore, students must have access to these resources for full participation in the educational process. Any questions or concerns about our computer network or access should be referred to your school's Technology Facilitator. A copy of the board policy regarding student access to networked informational resources (3225/7320) are available on the Ashe County Schools District website, www.asheschools.org/achs

General Network Use

The network is provided for students' instructional use. Access to network services is a privilege and is given to students to use in a considerate and responsible manner. Students are expected to utilize good behavior on school computer networks just as they are in a classroom or school hallway. As such, general school rules apply for behavior/communications and users must comply with district standards and honor agreements they have signed. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.

Damaged Devices

Damage will be assessed by the IT department and replacement/repair costs will be charged to the responsible student.

Internet Access and Communications

Access to Internet will enable students to use thousands of libraries and databases. Within reason, freedom of speech and access to information will be honored. Families should be aware that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Filtering software is in place and eliminates most of the inappropriate material, but no filtering system is capable of blocking 100% of the inappropriate content available on the Internet. To assist in protecting our students, Internet safety as well as responsible use is taught to students at the third, sixth and ninth grade levels but teachers will expect responsible and ethical behavior while utilizing the internet at all levels. We believe that the education benefits to students from access to the Internet exceeds the disadvantages.

The activities listed below are examples of violations/hazardous items that could result in disciplinary or legal action.

- Sending, receiving, displaying or accessing defamatory, offensive, profane, sexually oriented racially offensive or illegal materials
- Using obscene language
- Sharing personal information on websites (full name, address, phone number, identifiable photos) without permission from a teacher, parent or guardian.
- Harassing, insulting or attacking others
- Unauthorized access; damaging or modifying computers, computer systems or computer networks
- Violating copyright laws
- Invading the privacy of individuals or using others' passwords
- Trespassing in others' folders, work or files
- Intentionally wasting limited network resources (streaming content without permission)
- Employing the network for commercial purposes, financial gain or fraud
- Attempting to access websites blocked by district policy including the use of proxy services, software or websites. The use of keylogging devices/software is prohibited.

Publishing to the Internet

Parents should be aware that your daughter or son's work may be considered for publication on the Internet, specifically on his/her school's or teacher's website. Such publishing is to highlight exceptional projects and reward student achievements.

Photos of students may also be published to school/county websites, illustrating student projects and achievement or his/her participation in educational events. To align with our policy, only the student's first name and last initial will be published.

Student Chromebook User Agreements are given to all new ACHS Students.

Bring your own devices at your own risk. ACHS will not be responsible for lose/damage or theft of your devices.

Student devices must be connected to the student network. User pass phrase: husky302

FIRE DRILL

When the fire alarm sounds, all persons are expected to leave the building quickly and quietly and to return on a signal after the drill. Detailed instructions for drills are posted in all rooms. Teachers are responsible for making sure the students know the drill instructions.

No student shall deliberately “pull” or initiate a false fire alarm. This action shall be deemed as a serious safety infraction. (Legal Ref.: G.S. 14-286)

GEAR UP

GEAR UP stands for “Gaining Early Awareness and Readiness for Undergraduate Programs” and is a national college access initiative funded by the U.S. Department of Education. As a state grantee, GEAR UP NC implements program models serving students, families, and educators. In 2019-2020 school year services will be provided to 9th-12th graders.

Contact: Karee Mackey (karee.mackey@ashe.k12.nc.us)

LOST AND FOUND

Lost and found items should be brought to the receptionist in the office. Students who lose articles should inquire in the office to see if the item has been turned in.

LUNCHROOM CHARGES

The cost for student meals. NOTE: Students are charged full price for extra items in cafeteria, even if the student is on free or reduced lunch.

Breakfast: Paid-\$1.00 Reduced .00¢

Grades 7-12 Lunch: Paid-\$2.50 Reduced: .40¢

No charges will be allowed in the lunchroom. In the event that a student finds himself/herself unable to pay for lunch, the cafeteria will provide a meal that meets minimal nutritional requirements on that day. Students are encouraged to prepay for lunches and apply for free or reduced lunches. Applications are available from the homeroom teacher or in the office. Students may not debit their lunchroom account for anything other than a lunchroom purchase without administrator approval.

TELEPHONES

Office phones are for business use and are not to be used by students. In the event a student receives a call he/she will be given the message at a designated time; students will be called from class only in emergencies.

NON-SUFFICIENTLY FUNDED (FSF) CHECKS

Due to the volume of uncollectible checks that the district receives, **Ashe County Public Schools** has contracted with the ChecXchange for the electronic collection of checks returned for insufficient funds (NSF). The district will gladly accept your checks; however, in the event your check is returned, your account will be debited electronically for the face amount and fees allowed by the state of North Carolina.

Please include the following on your check.

- Drivers License Number
- Full Name
- Street Address
- Phone Numbers

CHAPTER 9-BEHAVIOR

ALCOHOL/DRUGS

The use/possession of alcohol products, illegal, legal or over-the-counter drugs is considered a threat to the safe and orderly operation of Ashe County High School. Students who use, have possession of, or are under the influence of any of the above, will be dealt with in accordance with Ashe County Board of Education policy. Also, the Ashe County Sheriff's Department will be involved in each incident when necessary and appropriate.

ASSEMBLY CONDUCT

Assemblies are held for the education and enjoyment of students and faculty. Give every courtesy to the speaker and to the program. It is the responsibility of each student to maintain high standards of conduct. All students will sit with their homeroom/homeroom teacher in their designated area.

BULLYING

Reporting and Investigating Complaints of Discrimination, Harassment or Bullying It is the policy of the Ashe County Board of Education to maintain learning environments that are free from discrimination, harassment or bullying. This freedom includes . . . freedom from harassment or bullying based on an individual's real or perceived race, color, sex, religion, creed, political belief, age, national origin, linguistic or language differences, sexual orientation, gender identity/ expression, socioeconomic status, height, weight, physical characteristics, marital status, parental status, or physical, mental or sensory disability. It shall be a violation of this policy for any student, teacher, administrator, other school personnel or any third party . . . to harass or bully any person based upon any differences of status including, but not limited to, those listed above.

It shall also be a violation of this policy for any teacher, administrator or other school personnel to tolerate such discrimination, harassment or bullying. Employees are required to report any actual or suspected violations of this policy. Students, parents, volunteers, visitors or others are also strongly encouraged to report any actual or suspected incidents of discrimination, harassment or bullying. All reports should be made in accordance with policy 1710/4021/7230, Discrimination, Harassment and Bullying Compliant Procedure, and reported to one of the school officials identified in that policy. Reports may be made anonymously, and all reports shall be investigated in accordance with that policy. Students, parents and school personnel may refer to Ashe County Board Policy 1720 at <http://www.ashe.k12.nc.us/board/index.html> or pick up a copy of the policy at the Ashe County Board of Education or in any school office.

REPORTING AND INVESTIGATING COMPLAINTS OF DISCRIMINATION, HARASSMENT OR BULLYING Employees are required to report any actual or suspected violations of this policy. Students, parents, volunteers, visitors or others are also strongly encouraged to report any actual or suspected incidents of discrimination, harassment or bullying. All reports should be made in accordance with policy 1710/4021/7232, Discrimination, Harassment and Bullying Complaint Procedure, and reported to one of the school officials identified in that policy. Reports may be made anonymously, and all reports shall be investigated in accordance with that policy. Parents and students may refer to Ashe County School Board Policy 1720 to read the entire policy.

CELL PHONES/ELECTRONIC DEVICES

Parent/Guardian is required to pick up their child's cell phone/electronic device on each and every violation. On the day that the cell phone/electronic device is confiscated it may only be picked up after 3:40 or as child is checked out early from school. During the school day cell phones/electronic device **may not be used, must remain off and students will place phones in the phone caddy in their classroom.**

May be used:

*Before school

*Lunch

Student devices must be connected to the student network. User pass phrase: husky302

CHEATING/PLAGIARISM

Students who use plagiarized papers or projects or are involved in any other form of cheating will be given a zero on that assignment and disciplinary action may be taken.

DANCE CODE OF CONDUCT

All debts must be cleared before purchasing a ticket. Any student who has been suspended (OSS) and/or more than 3 instances of In School Suspension (ISS) or has over 12 tardies or 3 instances of lunch detention during the **current** school year will not be allowed to attend the dance. To ensure that the dance is an evening that everyone enjoys, please obey the following rules and regulations. The ACHS dress code will be enforced; however, girls will be allowed to wear dresses that are strapless or that have spaghetti straps. Students should remember that excessively short dresses or dresses that expose cleavage are not appropriate for this function. Students who do not follow the dress code will not be admitted, even with a ticket. Refunds may not be made.

Zero Tolerance: Since the dance is a school-sponsored event, all rules and regulations of Ashe County Public Schools Code of Student Conduct will be followed. Ashe County High School prohibits the use, possession, transmission or being under the influence of alcohol, drugs or any substance capable of modifying mood or behavior. Absolutely no alcohol, tobacco, or drugs of any nature are permitted at the dance. Anyone perceived to be under the influence of alcohol, drugs or other mood modifying substance will be referred to a police officer on duty, parents/guardians will be contacted, and appropriate disciplinary action will be taken.

Dancing: Dancing must remain appropriate to the school environment. Lewd, suggestive or dangerous dancing will be stopped and those participating will be removed from the dance area. Students must remain in a standing position at all times while dancing (face to face). Dancing may not be sexual in nature (example: grinding, twerking).

Guests: Students are responsible for the behavior of any invited guest.

DRESS CODE

Ashe County High School administration and faculty will enforce Board Policy #4316 which addresses student dress.

STUDENT DRESS CODE POLICY

Policy Code: 4316

The purpose of the dress code is to ensure that a student's dress and appearance promote a positive learning environment, does not disrupt the learning of others or the general operation of the school, and does not create a safety hazard. Both research and experience have shown that student conduct, identification with the school purposes and activities, personal pride and self-respect, and even the level of learning responses of students are all related to personal appearance and mode of dress. Maintaining a positive learning environment and ensuring the health and safety of each student are high priorities of the Ashe County Schools.

Students are expected to dress in a manner that does not cause disruption in school and promotes respect. Clothing should be clean, neat, and appropriate for school wear. Clothing or accessories that are disruptive, potentially injurious, or that creates a question regarding a student's health and safety, will not be allowed. Students who are dressed inappropriately will be required to change the clothing or accessories in question.

If a student has to be sent to the office because of a dress code infraction, instruction time is interrupted for the student, the teacher, and the other students in the class. Furthermore, more time is lost for the student if the administration determines that the clothing must be changed and the student must wait for a parent to bring the change of clothing. **It is vital that students understand that time out of class will be regarded as unexcused.**

School administrators have the authority and the responsibility to determine what clothing or accessories are disruptive to the school environment or injurious to a student's health and safety. Cooperation among school personnel, parents (or other legal guardians), and students is essential in the implementation and enforcement of school regulations, including dress code.

Please refer to chapter one of this handbook for complete details on dress code.

HALL PASS

All students must have a pass from an administrator or teacher to be in the halls. Any student in the halls without a pass is subject to disciplinary action.

HARASSMENT/HAZING

No one should be subjected to harassment/hazing at school, or any school related event for any reason. Acts of harassment, hazing, hostility, or defamation, whether verbal, written, or physical, will not be tolerated and constitute grounds for disciplinary action.

*ACHS prohibits discrimination on the basis of race, color, ethnicity, etc. This incorporates any sign, symbols, picture, gestures, etc. ***Consequence- Administrative Decision****

INFRACTIONS

STUDENT DISRUPTIONS:

No student shall by use of passive resistance, noise, threat, fear, intimidation, coercion, force, violence, or any other form of conduct, intentionally cause the disruption of any lawful function, or process of the school, nor shall any student urge any other student to engage in such conduct.

The use of electronic technologies to the instigation of any disruption at school will be dealt with according to the discretion of the principal and/or law enforcement.

BOMB THREAT OR HOAX:

No student shall, by any means of communication, make a report, knowing or having reason to know the report is false, that there is located on school premises a device designed to cause damage or destruction by explosion, blasting or burning.

VERBAL ABUSE/DISRESPECT:

Verbal or written action that prevents an orderly and peaceful learning environment is prohibited. Students must respect each other and respond to verbal and written directions given by **all** school personnel. Cursing or using vulgar remarks is specifically prohibited.

PHYSICAL CONTACT:

Students are to show respect for one another and **NOT** engage in any type of antagonistic physical contact. A student who is attacked may use reasonable force **ONLY** to an extent to free himself/herself from the attack and notify school authorities. A student who exceeds this reasonable force may be disciplined even though he/she may not have provoked the fight. Administration will determine the aggressor, and administer appropriate consequences. **Any physical contact beyond holding hands is prohibited.**

METAL DETECTORS

The reasonable use of metal detectors by school officials to keep weapons off school grounds is not a violation of Fourth Amendment rights. Legitimate privacy interests must be balanced by policies and procedures that provide the school system with a safe learning environment. The use of metal detectors will follow the Ashe County Board of Education policy (#3513) which allows for students to be randomly screened at the discretion of the administrators.

PROHIBITED ITEMS

The following items are prohibited *(review all sections in handbook for additional items and list may be added to by administration decision).*

- Pagers- (volunteer firemen & EMS)
- Tobacco Products and all forms of vaporizers
- Any other electronic or battery-powered devices that prove to be disruptive in the classroom environment.
- Weapons

SMOKING AND USE OF TOBACCO PRODUCTS

In support of Ashe County Board of Education's commitment as well as state and federal law, employees, students and visitors are prohibited from using or possessing any tobacco product.

1. In any school building, school vehicle or on the school grounds at anytime.
2. At any school related activity, **including athletic events.**
3. At any time when the student is subject to the supervision of school personnel, including school trips.

The term ***"tobacco products"*** means any products that contains or is made or derived from tobacco and is intended for human consumption, including all lighted and smokeless tobacco products and all electronic cigarettes, vaporizers, vapes, e-cigarettes, juuls, and other electronic or battery-powered smoking devices **even if they do not contain tobacco and nicotine. School personnel shall destroy any tobacco product determined to be possessed by a student in violation of this regulation.**

TARDIES

It is important that students always be in class when the tardy bell rings. The school reserves the right to place students in morning or afternoon detention or ISS for excessive tardies.

A cumulative semester total of tardies will be kept in the office. Discipline for tardies will be in accordance with the **School Rules and Consequences** table in this handbook.

(*Tardies will result in loss of driving privileges and more than 12 in the current semester will take away dance and senior trip opportunities).

THEFT, DAMAGE TO PROPERTY

No student shall steal or possess stolen property. No student shall damage any school property or private property while under school jurisdiction. A police report will be filed on all damages, and student or parents will be held accountable for restitution.

MODEL NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s educational records.

These rights are:

- (1) The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- (2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

)The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent the FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (Note: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.)

(4)The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

(Note: In addition, a school may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.)

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Ashe County Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, Ashe County Schools may disclose appropriately designed "directory information" without written consent, unless you have advised the School System to the contrary in accordance with the School System's procedures. The primary purpose of directory information is to allow Ashe County Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories—names, addresses and telephone listings—unless parents have advised the LEA that they do not want their student's information disclosed without their prior consent.¹

If you do not want Ashe County Schools to disclose directory information from your child's education records without your prior written consent, you must notify the School System in writing by August 31, 2010. Ashe County Schools has designed the following information as directory information.

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

Footnote:

¹These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding the Nation's armed forces.

MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to: Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)—

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of—

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use—

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Ashe County Schools will develop policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure or use of personal information for marketing, sales, or other distribution purposes. Ashe County Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Ashe County Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

Ashe County Schools will make this notification to parents at the beginning of the school year if the School System has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

PPRA MODEL NOTICE AND CONSENT/OPT-OUT FOR SPECIFIC ACTIVITIES

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires Ashe County Schools to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
 2. Mental or psychological problems of the student or student’s family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

Parents will have the opportunity to opt-out of specific surveys and activities. However, these events will not be scheduled until after the school year begins. Parents will then be given an opportunity prior to the administration of such instruments to opt-out. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

SCHOOL RULES AND CONSEQUENCES

The administration also reserves the right to assess rules and regulations on an individual basis and act according to severity when appropriate.

Infraction	Consequence 1	Consequence 2	Consequence 3	Consequence 4	Consequence 5
Being In An Unauthorized Area	Up to 1 Day of ISS	1 Day of ISS	2 Day ISS	3 Days ISS	1 Day OSS
Inappropriate use of cell phone/electronic device	Up to 1 day ISS Parent/Guardian pickup	1 Day ISS Parent/Guardian Pickup	2 Days ISS Parent/Guardian Pickup	3 Days ISS Parent/Guardian Pickup	1 Day OSS Parent/Guardian Pickup
Defacing of School Property/ Littering	Up to 1 day of ISS & Restitution	1 Day ISS & Restitution	2 Days ISS & Restitution	Up to 1 day of OSS	2 Days OSS
Dress Code	Warning Change of Clothes	Up to 1 day of ISS / Change of Clothes	1 Day ISS Change of Clothes	2 Days ISS Change of Clothes	3 days ISS Change of Clothes
Excessive Display of Affection	Up to 1 day of ISS	1 Day of ISS	2 Days ISS	Up to 1 day of OSS	2 Days OSS
Food/Drink in Unauthorized Areas	Warning	Up to 1 day of ISS	1 Day ISS	2 Days ISS	3 Days ISS
Tardies (Per Class)	Upon 3rd Unexcused Tardy Teacher Warning (Referral) /Parent Contact by Teacher	Upon 6th Unexcused Tardy Referral sent to office Detention and Driving Privilege Suspended 5 school days	Upon 9th Unexcused Tardy Referral sent to office 1 ISS and Driving Privilege Suspended 10 school days	Upon 12th Unexcused Tardy Referral sent to office 2 ISS and Driving Privilege Suspended 15 school days	Upon 15th Unexcused Tardy Referral sent to office 3 ISS and Driving Privilege Suspended remainder of the semester
Use of Profanity	Up to 1 day of ISS	Up to 1 day of ISS	2 Days ISS	3 Days ISS	1Days OSS
Class Disruption	Up to 1 Day of ISS	1 Day of ISS	2 Days I SS	Up to 1 day of OSS	2 Days OSS
Leaving Class Without Permission	Up to 1 Day of ISS	1 Day ISS	2 Days ISS	Up to 1 day of OSS	2 Days OSS
Plagiarism	Up to 1 day ISS Zero on assignment	2 Days ISS / Zero On Assignment	3 Days ISS Zero On Assignment	1 Day OSS/ Zero On Assignment	2 Days OSS/ Zero On Assignment
*Possession/ Use of Tobacco Vaping	Up to 2Days of ISS	2 Days ISS	3 Days ISS	1 Day OSS	2 Days OSS
Aggressive Behavior	Up to 3 Days of OSS	“Consequence– Administrative Decision”			
Cheating	Up to 1 day ISS Zero on assignment	2 Days ISS / Zero On Assignment	3 Days ISS Zero On Assignment	1 Day OSS/ Zero On Assignment	2 Days OSS/ Zero On Assignment

Infraction	Consequence 1	Consequence 2	Consequence 3	Consequence 4	Consequence 5
Skipping Class	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Disrespect of Faculty/Staff	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Falsification of Information	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Inappropriate Items on School Grounds	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Insubordination	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Leaving School Without Permission	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Misuse of School Technology	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Possession Of Student's Own Prescription Drug	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Skipping/ Leaving School	Up to 1 day ISS	1 Days ISS	2 Days ISS	Up to 1 Day OSS	2 Days OSS
Gang Activity	1 day ISS up to 5 Days OSS Possible Court Action	1 day ISS up to 5 Days OSS Possible Court Action	1 day ISS up to 5 Days OSS Possible Court Action	1 day ISS up to 5 Days OSS Possible Court Action	1 day ISS up to 5 Days OSS Possible Court Action
Threat / False Threat	Up to 5 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Assault	Up to 5 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Endangering Others with Intent to Harm	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	Up to 10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Fighting/ Staging & Videoing of fights	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action	Up to 10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	Up to 10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension

Infraction	Consequence 1	Consequence 2	Consequence 3	Consequence 4	Consequence 5
Possession of Another Person's Prescription Drug	1- 3 Days OSS Possible Court Action	3 - 5 Days OSS Possible Court Action	5-10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Gross Disrespect of Faculty/Staff	1- 3 Days OSS Possible Court Action	3 - 5 Days OSS Possible Court Action	5-10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Theft	Up to 3 Days OSS Possible Court Action	3 - 5 Days OSS Possible Court Action	5-10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Damage to Property/ Vandalism	Up to 3 Days of OSS	“Consequence– Administrative Decision”			
Solicitation/ Intent to Distribute or Sell	Up to 3 Days of OSS	“Consequence– Administrative Decision”			
Possessing/ Sharing Explicit Viewing Material	Up to 3 Days of OSS	“Consequence– Administrative Decision”			
Harassment/ Hazing	1- 3 Days OSS Possible Court Action	3 - 5 Days OSS Possible Court Action	5-10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
*Possession/ Use of Drugs/ Paraphernalia / Alcohol	5 Days OSS Possible Court Action	10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Mutual Sexual Contact Between two Students	5 Days OSS Possible Court Action	10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Physical contact with teacher or staff	5 Days OSS Possible Court Action	10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension

Infraction	Consequence 1	Consequence 2	Consequence 3	Consequence 4	Consequence 5
School Disruption	5 Days OSS Possible Court Action	10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
Sexual Harassment	5 Days OSS Possible Court Action	10 Days OSS Possible Court Action	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension	10 Days OSS Possible Court Action / Recommendation Of Long Term Suspension
*Possession of Weapon	Will follow Ashe County Board of Education policy for court action or expulsion				
*Bomb Threat	Will follow Ashe County Board of Education policy for court action or expulsion				
Discrimination	ACHS prohibits discrimination on the basis of race, color, ethnicity, etc. This incorporates any sign, symbols, picture, gestures, etc. *** <i>Consequence- Administrative Decision</i> ***				

